

CENTRE FOR PEACE BASE RENTAL RATES

Current as of Nov 8, 2016

Please note that rentals are usually unavailable Sundays prior to 2:00pm in both the Centre for Peace and Church Sanctuary.

Room	Weekdays			Weekends (Sat/Sun)			Suggested Capacity	Sq Ft	Notes
	Hourly	Hourly 4-7 Hrs	Hourly 8+ Hrs	Hourly	Hourly 4-7 Hrs	Hourly 8+ Hrs			
Great Hall	\$73	\$68	\$50	\$94	\$85	\$65	90 (100max) (Theatre)	1125	
Fireside	\$48	\$44	\$34	\$62	\$55	\$43	35 (40max) Theatre	468	
Youth Centre	\$28	\$25	\$20	\$36	\$33	\$26	70 (80max) Theatre	1025	
Library	\$28	\$25	\$20	\$36	\$33	\$26	10-15	260	
Room 201	\$28	\$25	\$20	\$36	\$33	\$26	10 - 15	275	
Library & Room 201	\$40	\$34	\$28	\$50	\$45	\$35			
Kitchen	N/A	\$20	\$15	N/A	\$20	\$15			<i>In most cases <u>must</u> match the length of related room booking</i>
Green Room	<i>Deduct 40% from above rates</i>								

Bookings must include allowance for the Mission Partner's arrival, set-up, cleaning and exit from the facility within the booked time. With a minimum 72 hours' notice, Centre for Peace staff will arrange for chairs, tables and other booked resources to be set up in advance of arrival/event start time, with final arrangement and adjustment of such placements undertaken by the renter. A/V equipment will be made available through the office only following the arrival of the Mission Partner.

Additional Standard Staffing Charges:

Early entry or late events: @\$25/hour, charged per hour **outside** of the following standard operating hours:

Mon-Fri: 8am – 10pm

Sat/Sun: 8am-6pm

On closed days such as **Statutory Holidays**, staffing charges are applied @\$25/hr, with a minimum 4 hour call, and will be charged for at least a 15 minute period to either side of the booked time to allow for opening and closing of the facility. Canadian Memorial United Church & Centre for Peace retain the right to require additional facility, custodial or technical staff based on the nature of an event rental. These rates may be subject to a four hour minimum (if requiring a full extra shift) and charged out as follows:

Centre facility staff: @\$25/hour

Custodial staff: @\$35/hour

A/V and similar technical staff, @\$40/hour, or as charged through by a recognized and Centre approved technician

Refundable Damage Deposits: Centre for Peace

\$250, applied at the discretion of Canadian Memorial United Church & Centre for Peace.

A/V equipment, presentation supplies and similar resources may be available for rent through the Centre For Peace, please inquire with our staff. Commonly rented items are listed below:

Flipcharts, Pens, Paper \$20	TV/DVD/Cart: \$30
Whiteboards, Pens: \$15	Projector/Screen: \$50
Microphone: \$30	Screen Only: \$20 (N/A in Fireside)
Kettles/Coffee Urns: \$15	

Sanctuary Rental Rates: (Not including weddings or memorials)

	Weekdays				Weekends (Fri-Sun)				Notes
	Hourly	Hourly 4-7 Hrs	Hourly 8+ Hrs	Full Day Buy	Hourly	Hourly 4-7 Hrs	Hourly 8+ Hrs	Full Day Buy	
Day	\$90	\$75	\$53		\$125	\$100	\$69		
Eve	\$110	\$88	\$62	\$55 12+hrs	\$150	\$125	\$81	\$70 12+hrs	
Private Rehearsal	\$53	\$44	\$38	\$32	\$75	\$59	\$44	\$35	
Tech/Load in Day	\$25	\$25	\$20	\$20	\$35	\$25	\$20	\$20	<i>Must be last booking of the day, or not impede evening usage.</i>
House Piano	\$75 Day								
Piano Tuning	\$125								Or as charged through
AV Tech	\$40								Min. 4 hour, or as charged through
Single mic (no AV tech)	\$40 Day								

Suggested max capacity: 450 (including chairs in the chancel area)

380 in Pews (max)

70 additional seating (max – chancel areas, including West bench)

Bookings must allow for renter’s arrival, set-up, cleaning and clearance. For resources booked through Canadian Memorial such as chairs, tables, etc, these will be waiting in the sanctuary for the event start time provided they are booked with a minimum of 72 hours’ notice. (Otherwise, access will be provided by CMUC staff and resources will need to be moved by the renter). Renters may have the option of having chairs, tables, etc. pre-set by CMUC staff for a labour fee as outlined below.

Refundable Damage Deposits: Church Sanctuary

\$250, Standard charge for most public or ticketed events, or events requiring staging. May be increased at the discretion of the administrator based on the use of the space.

Standard Staffing Charges:

A/V and similar technical staff, @\$40/hour, or as charged through by a recognized and Centre approved technician, with a possible minimum 4 hour call.

Early entry or late events: @\$25/hour, charged per hour **outside** of the following standard operating hours:

Mon-Fri: 8am – 10pm

Sat/Sun: 8am-6pm

On closed days such as **Statutory Holidays**, staffing charges are applied @\$25/hr, with a minimum 4 hour call, and will be charged for at least a 15 minute period to either side of the booked time to allow for opening and closing of the facility.

Additional Charges:

All public events are subject to a custodial labour charge of \$35/hr on a minimum basis of 2 hours to account for additional cleaning required following an event.

Placement and Set-up of CMUC resources will be charged for staff at \$25/hour with a possible minimum 4 hour call.

Canadian Memorial United Church retains the right to require additional staff present within the sanctuary through an event based on its discretion, billed at a rate of \$25/hour.